

Description of Responsibilities

Position Title: Forensic Interviewer
Supervisor: Forensic Interview Program Supervisor



Baltimore Child Abuse Center

The mission of Baltimore Child Abuse Center is to provide victims of child sexual abuse, trauma, and other Adverse Childhood Experiences in Baltimore and their non-offending caretakers with comprehensive forensic interviews, medical treatment, and mental health treatment with a goal of preventing future trauma.

Summary:

In supporting the mission of BCAC, the Forensic Interviewer conducts forensic interviews of victims of child sexual abuse and sexual assault, as well as other crimes and exposure to violence. To address the mental health needs of the victims and family members, the Forensic Interviewer assesses for mental health symptoms and concerns and makes treatment recommendations. Crisis counseling is also provided as appropriate. In order to support the needs of these victims, as well as the “first response” requirements of BCAC’s multidisciplinary team partners, this position will also provide, on a rotating, on-call basis, after hours/urgent/emergency forensic interview services.

Job Duties:

- Interview suspected victims of child sexual abuse/assault and their non-offending caretakers and family members utilizing BCAC’s approved interview protocol. Interviews shall be performed onsite at BCAC, at Baltimore area hospitals, or as otherwise directed. Interviews shall also be done with child witnesses of crime, victims of human trafficking, and other situations as requested (e.g., adults with cognitive disabilities). Approved interview protocol shall be utilized in all cases.
- Perform crisis counseling as needed.
- Provide child sexual abuse prevention education to victims and family members.
- Assist with scheduling and coordinating appointments as needed.
- Ensure that detectives are involved in all police cases, and CPS workers involved in all sexual abuse cases.
- Ensure that medical examinations have been addressed for all primary cases
- Ensure the child’s physical safety and assist in preserving the integrity of the caregiver-child family unit by:
 - Provide support and referrals as needed to the non-offending caregiver in the concerning areas
 - Ensuring that CPS and police are involved and aware of the concerns as appropriate
 - Conduct suicide risk assessments as needed
- Complete case data entry requirements and submit reports as required within defined time limits.
- Work in cooperation with BCAC’s multidisciplinary team members, including representatives of the Baltimore Police Department, Baltimore City Department of Social Services-Child Protective Services and the State’s Attorney’s Office of Baltimore City. In all cases, the employee shall recognize that the efforts of the multidisciplinary team are essential to the effective provision of services to abuse victims and their family members.
- Provide, as requested, information to BCAC Forensic Interview Program Supervisor, Lead Family Advocate, Director of Forensic Services or appropriate staff member regarding the interview of a child or family member in order to better serve the needs of the abuse victim and/or family members.
- Testify in criminal and family court proceedings, as required.
- Assist with court-related documents and requests as needed.
- Provide, as requested, mental health, supportive and educational services to child victims and their family members.
- Provide, as requested, case management and victim advocacy services.
- Provide, as requested, community outreach, education and preventative services to community members.
- Attend and participate in meetings, trainings and supervision as requested.
- Assist in developing and conducting applicable trainings relative to BCAC’s mission and its Forensic Interview program for multidisciplinary team member organizations and other partner organizations.
- Perform duties related to the Forensic Interview program and other BCAC programs as requested by the Forensic Interview Program Supervisor and Director of Forensic Services.

- Perform all duties with the highest standards of professional ethics, in accordance with BCAC policy, and in compliance with local, state and federal law.

Education and Skills Required:

- Licensed Social Worker (valid Maryland LCSW or LGSW required), Counselor (valid Maryland LCPC or LGPC required), Psychologist (valid Maryland licensure required)
- Valid driver's license
- Ability to physically respond to on-call interviews within 40 minutes
- Excellent verbal and written communication skills
- Knowledge of child development
- Knowledge of developmental disabilities
- Experience in the field of child sexual abuse and trauma
- Experience in the field of Intimate Partner Violence helpful
- Understanding of cultural competency
- Successful completion of BCAC's forensic interview training
- Bilingual English/Spanish helpful
- BCAC is an agency that values and fosters self-motivated, independent staff, who are seeking to become highly skilled, and show clear commitment to advancing their team.

Additional:

- This position is full-time, 40 hours per week (alternating 9-5 and 11-7 shifts), with additional rotating on-call responsibilities for emergency and urgent after hours interviews.
- Equal Opportunity Employer
- Health benefits and parking provided

Please Submit your Cover Letter and Resume to the following:

Ericka Leonard, LGSW

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